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(facility name)

**Emergency Procedure**  
**TERRORISM–BIOLOGICAL ATTACK**

The following procedure shall be utilized in the event of a Biological Attack.

The basic public health procedures and medical protocols for handling exposure to biological agents are the same as for any infectious disease.

- A. "CODE WHITE, a Biological Attack has occurred," shall be announced overhead. "Attention all staff members, residents, and visitors please remain in the facility until further notice."
- B. Administrator and Director of Nursing \_\_\_\_\_ (facility to fill in appropriate titles/positions) will be notified if a biological attack has occurred, if they are not aware or on the premises. The Recall Roster shall be activated if warranted.
- C. Individuals who find or become aware of an unusual and suspicious substance or package (please see the following information on Suspicious Packages) should notify the Administrator or highest ranking individual in the facility.
- D. Facility management staff should report to the Incident Command Post for a briefing and instruction.
- E. The most qualified staff member (in regard to the Incident Command System) on duty at the time will assume the Incident Commander position. If severity of incident warrants, then appoint other positions of ICS structure.
- F. In the event of a biological attack, public health officials may not immediately be able to provide information on what you should do. It will take time to determine what the illness is, how it should be treated, and who is in danger. Watch television, listen to the radio, or check the Internet for official news and information including signs and symptoms of the disease, areas in danger, if medications or vaccinations are being distributed, and where you should seek medical attention if needed. .
- G. The first evidence of an attack may be when symptoms of the disease caused by exposure to an agent are noticed. Be suspicious of any symptoms you notice, but do not assume that any illness is a result of the attack. Use common sense and practice good hygiene.
- H. With suspicious envelopes and packages other than those that might contain explosives, take these additional steps against possible biological and chemical agents:
  - 1. Contact 911 and Emergency Services immediately. Do not disturb the package.
  - 2. Leave the room and close the door, or section off the area to prevent others from entering.
  - 3. Wash your hands with soap and water.
  - 4. List all people who were in the room or area when this suspicious letter or package was recognized. Give a copy of this list to both the local public health authorities and law enforcement officials for follow-up investigations and advice.
- I. If exposure occurs with a biological agent:
  - 1. Remove and bag your clothes and personal items. Follow official instructions for disposal of contaminated items.
  - 2. Wash yourself with soap and water and put on clean clothes.
  - 3. Seek medical assistance as soon as possible when it is announced by the local authorities where to go to receive medical care. You may be advised to stay away from others or even be quarantined.